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# PLANT MAINTENANCE ENGINEER I(Job Id 28159)

**Location:** US:NH:CONCORD

**Category:** LABOR & TRADE

**Salary:** 40,102.400-  
47,070.400 USD

**Post Date:** 11/15/2022

**Close Date:** 12/23/2022

## Description

State of New Hampshire Job Posting

Department of Natural and Cultural Resources

Design, Development and Maintenance Bureau

172 Pembroke Road

Concord, NH 03301

Plant Maintenance Engineer I - Bear Brook State Park, Allenstown, New Hampshire

Labor Grade 17

Position #30183

The State of New Hampshire, Department of Natural and Cultural Resources, Design, Development and Maintenance Bureau, has a full-time vacancy for a Plant Maintenance Engineer I, based out of Bear Brook State Park, Allenstown, New Hampshire.

### Summary:

Oversees the Department of Natural and Cultural Resources (DNCR) fleet maintenance program to include the repair and preventative maintenance of vehicles, heavy equipment and small engines. Plans and performs repairs, maintenance and construction of DNCR buildings and systems.

### Responsibilities:

Performs automotive mechanical work and electrical, hydraulic, welding, fabrication, and diagnostics duties on roughly 150 vehicles, including heavy and light duty equipment. Ensures fleet safety meets agency and industry standards.

Performs and supervises small engine repair work on utility terrain vehicles (UTV), and landscaping and construction machinery. Assigns duties to temporary, seasonal and part-time employees, provides training and reviews work product.

Orders and procures supplies and materials used in building and automotive fleet maintenance. Conducts research and analysis and uses compiled information to select products that meet the needs of individual projects while maintaining cost-effectiveness. Prepares requisitions and purchase orders.

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Plans and performs construction projects with particular emphasis on ensuring that repairs and project timelines align with and support seasonal transitions as well as park openings/closings. Prepares sketches and specifications, coordinates delivery of materials and provides direction to co-workers and helpers.

Provides coverage for other Plant Maintenance Engineers as needed to ensure continuity of work, to include overseeing the work of project staff and/or contractors, reviewing plans and updating records.

Performs preventative, operational and emergency repairs to buildings and systems, including plumbing and heating, as required. Reviews specifications, orders parts, and maintains records.

Supervises maintenance schedules for DNCR automotive fleet, ensuring all required updates are completed as necessary. Inventories and tracks parts, to include maintaining records based on Division assignment of equipment to allow for proper accounting and asset management.

In conjunction with Fleet Manager, determines the life expectancy of each vehicle and plans long-range vehicle purchases. Implements the surplus process for vehicles as appropriate, coordinating with other state agencies on procedures and required documentation.

Supervises a program of annual vehicle safety inspections and preventative maintenance by establishing workflow priorities and timelines in order to meet deadlines and maintenance schedules.

#### MINIMUM QUALIFICATIONS:

**Education:** Completion of high school, G.E.D. or its equivalent, plus two years of technical training or education in engineering or building trades. Each additional year of approved formal education may be substituted for one year of required work experience.

**Experience:** Three years' experience in maintenance and repair or construction of buildings or facilities including one year in a supervisory capacity. Each additional year of approved work experience may be substituted for one year of required formal education.

**License/Certification:** Must possess NH CDL-A license or have the ability to obtain such within six (6) months of employment; must possess NH motor vehicle inspection certification; and must obtain chainsaw safety certification within six (6) months of employment.

**PREFERRED QUALIFICATIONS:** Preference will be given to qualifying candidates who also possess education and experience in vehicle maintenance, to include passenger and commercial vehicles, and in the planning and execution of a vehicle fleet preventative maintenance and repair program.

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For further information please contact: Randall Duquette, Plant Maintenance Engineer IV, [randall.t.duquette@dncr.nh.gov](mailto:randall.t.duquette@dncr.nh.gov), Tel # (603) 931-2661.

EOE

TDD Access: Relay NH 1-800-735-2964