



121119-ttl & 110420-jcp

NH Department of Natural and Cultural Resources
Volunteer Program
172 Pembroke Road
Concord, NH 03301
T: 603-271-3056
volunteer@dncr.nh.gov



Exhibit A: Annual Work Plan (“AWP”) for 2021

Name of Group or Organization: Click or tap here to enter text.

DNCR Property: Click or tap here to enter text.

DNCR Designated Site Supervisor: Click or tap here to enter text.

A-1 Summary of the Past Year

1. Summary of approved projects from the past year (if applicable): Click or tap here to enter text.
2. Summary of program, event, or fundraiser from the previous year (if applicable): Click or tap here to enter text.
3. Summary of the Group’s activities from the previous year including general maintenance, notable achievements, recognition of individuals, volunteer efforts, and sponsors: Click or tap here to enter text.
4. Total number of volunteer hours, on DNCR property, from the previous year: Click or tap here to enter text.

A-2 Operations for the Upcoming Year

1. Overview of the Group’s operations including trails maintained by the Group and any cooperative projects to be addressed by the Group and DNCR: Click or tap here to enter text.
2. Schedule of meetings for the upcoming year: Click or tap here to enter text.
3. Winter grooming operations (if applicable): Click or tap here to enter text.
 - a) List all non-motorized trails your Group would like to groom:* Click or tap here to enter text.
 - b) List all Groomer Operators:* Click or tap here to enter text.
 - c) List all OHRV, snowmobiles, and drag/trail setting equipment that will be used to groom and provide a copy of a completed Trails Maintenance Vehicle registration for each vehicle:* Click or tap here to enter text.
 - d) Confirm that the Group has insurance coverage for all grooming activities and any vehicle used to groom on DNCR land (provide Certificate of Insurance in section A-5:1):* Click or tap here to enter text.
4. List any individual, including those approved previously, requesting to operate a chainsaw on Department land (if applicable): Click or tap here to enter text.

5. Group roster: Click or tap here to enter text.

6. Grants and sponsorship initiatives for the upcoming year: Click or tap here to enter text.

7. Any marketing, advertising, promotional activities, partnerships, and initiatives, related to the use of DNCR properties, including event materials and recognition of the Division as a partner: Click or tap here to enter text.

A-3 New Projects for the Upcoming Year

1. New project proposals: Click or tap here to enter text.

2. Requested closures of DNCR lands, facilities, or trails: Click or tap here to enter text.

A-4 Programs, Events, Fundraisers

1. Provide a detailed description of all programs, events, and fundraisers requested to be held on Department land in the upcoming year: Click or tap here to enter text.

A-5 Agreement Requirements

1. Proof of insurance: Click or tap here to enter text.

2. Group signage on State land: Click or tap here to enter text.

3. Organizational status: Click or tap here to enter text.

A-6 Financial Reports

1. Provide a balance sheet or treasurer's report for the year: Click or tap here to enter text.

2. If collecting fees on behalf of DNCR, give an accounting of any fees due to DNCR as stipulated in the Agreement (if applicable): Click or tap here to enter text.

A-7 Signatures

In signing this Annual Work Plan, our Group agrees to follow DNCR guidelines and policies for activities approved in this Annual Work Plan. As the Group Leader, and on behalf of the Group, we acknowledge and agree to the terms and conditions contained herein.

enter text.

Group Leader's Signature

Click or tap here to enter text.

Group Leader's Name

Click or tap here to

Date

Under authority granted in NH RSA 216-A:3 and RSA 227-H:9, the Department of Natural and Cultural Resources grants permission for use of the reservation as outlined and under the purpose and specific conditions as indicated above.

Philip A. Bryce, Director, NH Division of Parks and Recreation

Date

Patrick D. Hackley, Director, NH Division of Forests and Lands

Date