

<CLUB>

## BY-LAWS

### ARTICLE I - Name and Purpose

Section 1. The name of this club shall be <CLUB NAME>

Section 2. The purposes of this club are:

- to stimulate and advance the general welfare and safety of ATVing;
- to provide a medium for the exchange of ATVing information;
- to develop a fraternal spirit among local ATVers and other recreational enthusiasts;
- to serve the interests of ATVing owners;
- to defend such owners against discriminatory legislation, regulations and burdensome taxation;
- to own or lease property for club uses;
- to perform all desirable and lawful functions for the successful operation of the club and in the general public interest.

### ARTICLE II - Membership

Section 1. Membership in the club shall consist of the following class(es):

- a) Active Members
- b) Associate and Honorary Members (optional)

Section 2. Active membership is available to all ATV owners and enthusiasts without regard to sex, race or religious beliefs. Active membership shall extend to all members of a co-habiting family.

Section 3. Applications for membership shall be made in writing addressed to the Secretary of the club on the appropriate form containing an agreement by the applicant to abide by the required dues and purposes of the club.

Section 4. Each active member shall also be registered as a member of the All Terrain Vehicle Association of Minnesota (ATVAM).

Section 5. A member may resign from the club at any time upon written notice to the Secretary.

Section 6. Membership in the club may be terminated by majority vote of the Board of Directors in the event of nonpayment of dues or other action not consistent with the By-laws of the club. Termination of any member shall not release said member from the obligation to pay all dues and other amounts owed to the period of membership.

Section 7. The Board of Directors may establish the qualifications and rights of Associate and Honorary Members

#### ARTICLE III - Dues

Section 1. The amount of dues as well at the time for their payment shall be determined from time to time by action of the Board of Directors.

Section 2. The dues payable to this club shall be sufficient to include membership in the ATVAM and the proper amount shall be forwarded to that organization at the appropriate time.

#### ARTICLE IV - Fiscal Year

Section 1. The fiscal year of the club shall commence on the first day of January and end on the thirty-first day of December.

#### ARTICLE V- Management

Section 1. The management of the club is vested in the Board of Directors.

#### ARTICLE VI - Officers

Section 1. The officers of the club shall be: President, Vice-President, Secretary, Treasurer, ATVAM representative, and Two Board of Directors members. These seven shall constitute the clubs Board of Directors.

Section 2. The officers shall be elected from the membership by plurality vote who are in attendance at the membership meeting held in the month of July Vacancies occurring between such elections shall be filled for the unexpired term by the Board of Directors at any Board meeting.

Section 3. All officers shall take office immediately upon election and hold office for a term of one year or until their successors shall have been elected and qualified.

Section 4. The President shall preside at all meetings of the club and of its Board of Directors and shall oversee and coordinate such committees as are authorized by the Club. He or she shall be a member ex-officio of all such committees and shall carry on those other responsibilities assigned to him or her by these bylaws and the Board of Directors. The President shall appoint all standing committees and special committees of the club.

Section 5. The Vice-President, during the absence or temporary incapacity of the President. shall perform the duties and have the powers of the President.

Section 6. The Secretary shall keep all club records, except financial records, including minutes of meetings, roster of members, list of committees and their members; shall send out notices of meetings, received applications for membership, and discharge all of the usual secretarial functions of the office required by these bylaws.

Section 7. The Treasurer shall keep all financial records of the club and have charge of its funds. He or she shall keep all of the funds in a bank approved by the Club and in the name of the club He or she shall disburse such funds of the club under direction of the Club. Withdrawals shall be made by check signed in such manner as may be approved from time to time by the Club. A Treasurer's report shall be prepared for each Board Meeting and an annual audit shall be prepared and submitted at the March membership meeting,

Section 8. The Board of Directors shall be the governing body of the club except when meetings of the club are in session. All matters affecting the policies, aims and means of accomplishing the purposes of the club not specifically provided for in this constitution or by action of the membership at a regular or special meeting shall be decided by the Board of Directors. The board shall meet at the call of the president or of a majority of the members of the board. A report on all actions taken by the Board of Directors shall be made to the membership at the next following meeting. A majority of the members of the Board of Directors shall be required for a quorum.

Section 9. The ATVAM Representative shall attend all meetings of the Board of Directors of ATVAM, and shall represent the interests of this club at those meetings.

Section 10. All officers shall have such other powers and duties as are required by law.

Section 11. Removal of officers - Any officer not doing their job under these bylaws may be removed by a majority vote of the Board of Directors, or at a regular scheduled meeting with 30 day notice of membership.

#### ARTICLE VII - General Membership Meetings

Section 1. The Annual Meeting of the members of the club shall be held at the time and place designated by the Board of Directors The Major business of this meeting shall be the election of the Board of Directors.

Section 2. Regular meetings of the members of the club shall be held monthly at the time and place fixed by resolution at the previous meeting or as designated by the President or by the Board of Directors.

Section 3. Special meetings of the club may be called by the Board of Directors, or by the President, or by any group of 15 active members by giving adequate notice of the time, place and purpose of such special meetings.

Section 4. Written notices of the time and place of the Annual and all other meetings of the membership shall be prepared and distributed to the membership by the Secretary.

Section 5. The active members present at any duly called meeting shall constitute a quorum. Any formal action taken at any meeting of the membership shall require a majority vote of these active members present. Each active member age 18 or older shall be entitled to one vote.

#### ARTICLE VIII - Election Procedures

Section 1. A "qualified member" is an active member age 18 or older whose dues are paid.

Section 2. A Nominating Committee of at least 3 persons shall be appointed by the Board of Directors from the qualified members.

Section 3. The Nominating Committee shall place in nomination candidates for election to the Board of Directors for each prospective vacancy from among the names of the qualified members of the club,

Section 4. Nominations by the Nominating Committee shall be made at the regular or special meeting of the club held in July of each year. At least fifteen days advance notice shall be given the membership prior to the nomination meeting. A nominating committee may be appointed or elected to make nominations, but whether or not such nominating committee is used, nominations shall be permitted from the floor at the nomination meeting. All regular elections shall be held at the July meeting.

Section 5. To be eligible for office a member must be a qualified member.

Section 6. Officers and directors shall be elected by secret ballot vote and the balloting shall be so conducted as to afford to all qualified members a reasonable opportunity to vote. At least fifteen days advance notice shall be given the membership prior to the holding of the election.

#### ARTICLE IX - Miscellaneous Provisions

Section 1. Roberts Rules of Order revised shall be the guide in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

#### ARTICLE X - Amendments

Section 1. These By-laws may be amended by the affirmative vote of a majority of the active members attending the Annual Meeting, or at any meeting of the club provided 30 days notice of intent to amend is published.

#### ARTICLE XI - Splitting of the Club

Section 1. If the club should split, the assets and liabilities shall be distributed in proportion to the continuing and splitting members. The Board of Directors shall

determine the value of the current assets and shall determine which assets shall remain with the current club and which shall be transferred to the splitting club.

#### ARTICLE XII - Dissolution

Section 1. In the event that this club shall disband, all assets shall be disbursed to nonprofit organizations as determined by the Board of Directors.

The foregoing bylaws were approved by a majority of the active members present at a meeting of the membership of the above organization.

Dated:

Secretary \_\_\_\_\_