



NH State Parks Pit Toilet/Portable Toilet Cleaning Procedure

Important Note: Pit toilets/portable toilets shall remain open if staff are available to clean twice daily. Pit toilets/portable toilets should be strategically closed based on the availability of staff or geographic location. Pit toilets/portable toilets shall only be closed if staffing or geographic location are an issue.

Personal Protective Equipment:

Please refer to NH State Parks PPE policy for appropriate personal protective equipment that should be worn by staff during pit toilet cleaning

Cleaning Preparation:

- **Cleaning solution:** The CDC recommends a bleach solution for disinfecting common surfaces. Staff members should use 5 tablespoons (1/3rd cup) bleach per gallon of water or 4 teaspoons bleach per quart of water. Solution should be placed in spray bottles for disinfecting surfaces unless using it to mop the floor. If mopping the floor, please use mop buckets.
- **Other cleaning supplies:** Staff will use paper towels or wypalls to wipe surfaces with cleaning solution. Mops and mop buckets will be used with cleaning solution to disinfect the floors.
- **Frequency:** DHHS recommends that bathrooms be cleaned every 2 hours during peak times and at least 2-3 times daily during off peak times.

Cleaning Procedure (please note between each step, discard paper towel or Wypall and use new paper towel or Wypall):

1. Spray solution directly on exterior door handle and wipe thoroughly. Spray and wipe all exterior door surfaces.
2. Spray solution directly on interior door handle and wipe thoroughly. Spray and wipe all interior door surfaces.
3. Spray solution directly on hand sanitizer dispenser and hand sanitizer dispenser handles. Wipe thoroughly.
4. Spray solution directly on accessible hand railing and wipe thoroughly.
5. Spray solution directly on urinal including the interior and exterior of the urinals. Wipe thoroughly.

6. Spray solution directly on all toilet surfaces and wipe thoroughly.

Mopping (please place mop in mop bucket and ring out between each step):

1. Prepare cleaning solution and pour solution in mop bucket. Mop bucket should be at least a quarter full with cleaning solution.
2. Mop entire floor of pit toilet. Please place mop in mop bucket and ring out mop multiple times throughout the process.

Note: Mopping should be done at least 2 times daily.

Other Notes and Important Information:

1. Cleaning Check In sheet should be filled out after every cleaning
2. Staff should avoid touching their faces during any part of the cleaning process.
1. If gloves are torn during cleaning, please discard and wash hands thoroughly before applying new gloves.
2. Staff should avoid touching areas with cleaning gloves that have already been disinfected.
3. Once cleaning is complete, staff should remove gloves and wash hands thoroughly. Staff should reapply new gloves and wipe down all spray bottles and mop handle with cleaning solution.
4. Staff are encouraged to visit the NH Department of Health and Human Services COVID-19 website to learn best practices for personal hygiene. <https://www.nh.gov/covid19/>

References:

Centers for Disease Control. 2020. "Environmental Cleaning and Disinfection Recommendations". Accessed 17 March 2020. Available from: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

New Hampshire Department of Health and Human Services. 2020. "COVID-19 Frequently Asked Questions". Accessed 17 March 2020. Available from <https://www.nh.gov/covid19/faqs/>

New Hampshire Department of Health Human Services. 2020. "Novel Coronavirus 2019 (COVID-19)". Accessed 17 March 2020. Available from <https://www.nh.gov/covid19/index.html>

