## Wentworth Coolidge Mansion State Historic Site

## Wedding Ceremony/Group Use Rental Information

375 Little Harbor Road, Portsmouth, NH • 603-380-4919

Wentworth-Coolidge Mansion Historic Site is the former home of New Hampshire's first royal governor, Benning Wentworth, who served in office from 1741 to 1767. The rambling 40-room mansion which overlooks Little Harbor, is one of the most outstanding homes remaining of the colonial era. Its stateliness and impressive interior and furnishings reflect aristocratic life in Portsmouth in the 1700s.

Regretfully the site is no longer available for wedding receptions but can be rented for wedding ceremonies and small gatherings of 50 or fewer such as wedding rehearsal dinners or small receptions of 50 people.

ТҮРЕ	Additional information	Max Capacity	FEE
Wedding Ceremony or Small Group	Event must be completed by 8:30 pm or Sunset, whichever is earliest. Please note that with late August and September weddings, it may be too dark to go until 8:30 so the time will be earlier. Please plan accordingly.	50	\$1000.00 for up to 5 hours 5 hours does not include tent setup and decorating.  Additional Facility Use Agreement processing fee (non- refundable) is the deposit and reserves the site. \$100.00

## Rental Information:

- Event rental companies must be approved before contract execution.
- Music is to be acoustic only, no amplified music or DJ's. The onsite staff has the right to stop the music if it is amplified.
- The renter is responsible for all clean-up. State sites have a carry-in carry-out policy. We have abutters please be mindful of property boundaries.
- Provide the name and contact information for a person to be contacted during the event and the day after the event if necessary.
- Maximum capacity is 50 people.
- Tours of the Mansion are available for an additional fee.
- Port-a- potties (style of host's choice) are required for guests and must be placed at a location designated by the WCM site. We recommend that you obtain a style with interior lighting. Please have your vendor call Paula to let her know when the delivery is to be made.
- Hiring of a police officer for the event is required if alcohol is served.
- Alcohol allowed is beer and wine only. Beer may not be served in glass bottles
- Minimal electricity is available on request.
- Cancellation notice for the Event is required one month prior to event.
- All fees must be received one month prior to event.
- There are NO facilities for dressing at the Mansion.
- The Wentworth Coolidge Mansion State Historic Site is a NO SMOKING facility.

