Grooming & Grading reimbursement requests must include log sheets and be received at the Bureau by the 10th of the month for the previous month's work. Reimbursement requests for plowing of approved parking lots must be accompanied by invoices indicating hours of each plow. Construction and Equipment reimbursement requests must have paid invoices attached to this form.

All projects and equipment paid for in part by Grant in Aid is subject to audit.

<table>
<thead>
<tr>
<th>DATE</th>
<th>PROJECT#-DESCRIPTION OF WORK-MATERIALS USED-EQUIPMENT</th>
<th>RATE PER HR</th>
<th>HOURS</th>
<th>CHARGE TO GIA</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/1/17</td>
<td>1/2/17 #2.05 Tucker 1000 F&amp;G#505</td>
<td>$37.08</td>
<td>6.000</td>
<td>$222.48</td>
</tr>
<tr>
<td></td>
<td>1/16-1/20/17 #2 Tucker 1000 F&amp;G#505</td>
<td>$42.00</td>
<td>11.050</td>
<td>$464.10</td>
</tr>
<tr>
<td></td>
<td>1/18/17 #3 00 Ski-Doo Skandic 500 F&amp;G#987</td>
<td>$17.57</td>
<td>2.000</td>
<td>$35.14</td>
</tr>
<tr>
<td></td>
<td>Invoice from Tuff-Luck Plowing for Club Lot on 1/17/17</td>
<td>$30.00</td>
<td>1.000</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

This is date you are filling out form

Note reduced rates as used

IN ORDER TO RECEIVE REIMBURSEMENT - TRAIL ADMINISTRATOR MUST SIGN BELOW

PRINT NAME: Joe Brown

TRAIL ADMINISTRATOR - SIGNED UNDER PENALTY OF PERJURY

State of New Hampshire - Department of Resources and Economic Development - Division of Parks and Recreation
Bureau of Trails 172 Pembroke Road Concord NH 03301 (603) 271-3264 FAX (603) 271-3553
GROOMING OPERATIONS LOG

NH Bureau of Trails
172 Pembroke Rd PO Box 1856
Concord, NH 03302
(603)271-3254

BILLING PERIOD
CHECK MONTH

DECEMBER ☐
JANUARY ☑
FEBRUARY ☐
MARCH ☐
APRIL ☐

Snow Riders

* CLUB NAME (please print)

Joe Brown 1.2.17

*OPERATOR NAME (please print) DATE

# clubs 8

* HAVE YOU TAKEN OPERATOR SAFETY COURSE? YES ☑ NO ☐

Tucker 1000

* YEAR MAKE MODEL

Roller 505

* DRAG SIZE *FISH & GAME GROOMER REGISTRATION NUMBER

* PRE GROOMING INSPECTION PERFORMED? YES ☑ NO ☐

* METER START 3649 * METER END 3653 # OF HOURS GROOMED 6

PT 15 to Jct. 2 from clubhouse

*TRAIL NAME OR AREA GROOMED

DAY ☑ NIGHT ☐ WEATHER: SNOW ☑ RAIN ☐ SUNNY ☐ OVERCAST ☑

TEMPERATURE °31 BASE SNOW ON TRAIL ° 1" NEW SNOW ° 2"

OBSERVED # OF: SNOWMOBILES 0 OHRV 0 X-SKIERS 0

OTHER WORK PERFORMED: Packing trail after storm

OBSERVATIONS:

REMEMBER SAFETY FIRST
USE GOOD JUDGEMENT WHEN SCHEDULING STOPS ON TRAIL.
Stop in visible location-Ensure all lights, flashers and audible signals
remain on- Check warning signage for groomer ahead- Place warning signs
when winching groomer on trail. Stay Alert and Safety first!

I certify the figures and description of work submitted for Grant in Aid purposes are correct to
the best of my ability.

Joe Brown

Operators Signature
GROOMING OPERATIONS LOG

NH Bureau of Trails
172 Pembroke Rd PO Box 1856
Concord, NH 03302
(603)271-3254

Snow Riders

CLUB NAME (please print)

Joe Brown 1/16/17

OPERATOR NAME (please print) DATE

* HAVE YOU TAKEN OPERATOR SAFETY COURSE? YES ☑ NO ☐

# of days they use 05 Tucker 1000

GROOMER YEAR MAKE MODEL

4 x 8 mm 505

* DRAG SIZE

* FISH & GAME GROOMER REGISTRATION NUMBER

* PRE GROOMING INSPECTION PERFORMED? YES ☑ NO ☐

* METER START 3653 * METER END 36600 # OF HOURS GROomed 7

PT 15 to Jet 2 from clubhouse

TRAIL NAME OR AREA GROOMED

DAY NIGHT ☑ WEATHER: SNOW ☐ RAIN ☐ SUNNY ☑ OVERCAST ☐

TEMPERATURE 29° BASE SNOW ON TRAIL 4" NEW SNOW 0

OBSERVED # OF: SNOWMOBILES 2 OHV 0 X-SKIERS 0

OTHER WORK PERFORMED: Cleared a blow down that was in way on Trail

OBSERVATIONS: Trail has some open water

REMEMBER SAFETY FIRST

USE GOOD JUDGEMENT WHEN SCHEDULING STOPS ON TRAIL.

Stop in visible location- Ensure all lights, flashers and audible signals remain on- Check warning signage for groomer ahead- Place warning signs when winching groomer on trail. Stay Alert and Safety first!

I certify the figures and description of work submitted for Grant in Aid purposes are correct to the best of my ability.

Joe Brown

Operators Signature
**Snow Riders**

* CLUB NAME *(please print)*

Joe Brown 1/18/17

*OPERATOR NAME *(please print)*

*HAVE YOU TAKEN OPERATOR SAFETY COURSE? YES ☑ NO *

*GROOMER* 315 00  **Ski-Do** Skandic

*YEAR / MAKE / MODEL*

4x8 MM 987

*DRAG SIZE* *FISH & GAME GROOMER REGISTRATION NUMBER*

* PRE GROOMING INSPECTION PERFORMED? YES ☑ NO *

* METER START * METER END 778 780 # OF HOURS GROOMED 2

PT 15 to 3TA from clubhouse

*TRAIL NAME OR AREA GROOMED*

DAY ☑ NIGHT ☐ WEATHER: SNOW ☑ RAIN ☐ SUNNY ☐ OVERCAST ☐

TEMPERATURE 32° BASE SNOW ON TRAIL 4" NEW SNOW 0

OBSERVED # OF: SNOWMOBILES 0 OHRV 0 X-SKIERS 0

OTHER WORK PERFORMED:

OBSERVATIONS: Need more snow.

---

**REMEMBER SAFETY FIRST**

USE GOOD JUDGEMENT WHEN SCHEDULING STOPS ON TRAIL.

Stop in visible location-Ensure all lights, flashers and audible signals remain on- Check warning signage for groomer ahead- Place warning signs when winching groomer on trail. Stay Alert and Safety first!

I certify the figures and description of work submitted for Grant in Aid purposes are correct to the best of my ability.

Joe Brown

Operators Signature
GROOMING OPERATIONS LOG

NH Bureau of Trails
172 Pembroke Rd PO Box 1856
Concord, NH 03302
(603)271-3254

Snow Riders

Joe Brown
1/20/17

#2 club #5 Tucker 1000

GROOMER: YEAR / MAKE / MODEL

4x8 MM 505

* DRAG SIZE *FISH & GAME GROOMER REGISTRATION NUMBER

*PRE GROOMING INSPECTION PERFORMED? YES □ NO □

* METER START 3660.25 * METER END 3664.3
GROOMED 4.05

PT 15 to Jct 2 from clubhouse

TRAIL NAME OR AREA GROOMED

DAY □ NIGHT □ WEATHER: SNOW □ RAIN □ SUNNY □ OVERCAST □

TEMPERATURE: 31 BASE SNOW ON TRAIL: 4" NEW SNOW: 0

OBSERVED # OF: SNOWMOBILES 1 OHRV 0 X-SKIERS 1

OTHER WORK PERFORMED:

OBSERVATIONS:

REMEMBER SAFETY FIRST
USE GOOD JUDGEMENT WHEN SCHEDULING STOPS ON TRAIL.
Stop in visible location- Ensure all lights, flashers and audible signals remain on- Check warning signage for groomer ahead- Place warning signs when winching groomer on trail. Stay Alert and Safety first!

I certify the figures and description of work submitted for Grant in Aid purposes are correct to the best of my ability.

Joe Brown
Operators Signature
Vendor Invoice #2900

Tuff-Luck Plowing
12 Drifter Lane
Great Town NH 03265

1/17/17 Plowed & sanded Club Lot for Snow Riders $60.00

Paid with check #10099

Balance $0.00
## Snow Riders

**Contract #:** GRO 2016/17-110  
**Vendor #:** 52601  
**Company #:** 010  
**Encumberance #:** 1058888  
**Account #:** 35560000  

| GIA Invoice # | Date Groomed | Hours Groomed | Amount to Reimburse | Hours Groomed | Amount to Reimburse | Hours Groomed | Amount to Reimburse | Hours Groomed | Amount to Reimburse | Hours Groomed | Amount to Reimburse | Total Grooming Reimbursement | Plowed | Low Snow Reimbursement (50% of liability insurance on groomers) | TOTAL GIA REIMBURSEMENT | ACTUAL REIMBURSEMENT |
|---------------|--------------|---------------|---------------------|---------------|---------------------|---------------|---------------------|---------------|---------------------|---------------|---------------------|-----------------------------|--------|------------------------------------------------|
| 201617110021217 | 1/2-1/20/17 | 2.00 | $35.14 | 6.00 | $222.48 | 11.05 | $464.10 | $0.00 | $0.00 | 19.05 | $721.72 | $0.00 | $0.00 | $721.72 | $721.72 | $721.72 | $721.72 |
| 1/17/2017 | 1.00 | $30.00 | 6.00 | $0.00 | 0.00 | 0.00 | 0.00 | 0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $470.00 |

### Expenditures To Date  

<table>
<thead>
<tr>
<th>GIA Rate Per Hour</th>
<th>Total Plow To Date</th>
<th>Amount Available for Plow</th>
</tr>
</thead>
<tbody>
<tr>
<td>$13.09</td>
<td>$30.00</td>
<td>$470.00</td>
</tr>
</tbody>
</table>

### Equipment

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Class</th>
<th>F&amp;G Decal #</th>
<th>Owner Reg/VIN #</th>
<th>Approved Hours</th>
<th>Proof of Liability Insurance (8404.09 (a) (1))</th>
<th>Proof of Physical Damage Insurance (8404.03 (e))</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>05 Tucker 1000 (orange/gray) w/MM 8' drag</td>
<td>5</td>
<td>505</td>
<td>56205605601</td>
<td>225</td>
<td>NHSA</td>
<td>NHSA</td>
<td></td>
</tr>
<tr>
<td>00 Ski Doo Skandic 800cc (yellow/black) w/MM 8' drag</td>
<td>2</td>
<td>987</td>
<td>56249499</td>
<td>30</td>
<td>NHSA</td>
<td>NHSA</td>
<td></td>
</tr>
<tr>
<td>Compact Roller</td>
<td>N/A</td>
<td>N/A</td>
<td>622689</td>
<td>N/A</td>
<td>NHSA</td>
<td>NHSA</td>
<td></td>
</tr>
</tbody>
</table>

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*2016-17 Winter Grooming Payment Sheets.xlsx*

Snow Riders  
2/16/2017