

**State of New Hampshire**  
**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES**  
**DIVISION OF PARKS & RECREATION**  
**REQUEST FOR BID**

**Phase I: Archaeological Sensitivity Assessment**  
**Wentworth-Coolidge Mansion State Historic Site**

**OBJECTIVE AND SCOPE OF WORK**

The State of New Hampshire, Department of Natural and Cultural Resources, Division of Parks and Recreation is soliciting bids from qualified parties to prepare a [Phase I Archaeological Assessment](#) for an area at the Wentworth Coolidge Mansion State Historic Site. Consultants shall be 36 CFR Part 61 qualified.

The Division of Parks and Recreation is reconstructing the seawall adjacent to the shore. The survey area includes the excavation area outlined in red and the material laydown area on the attached APE sketch. Access routes and staging area; the access routes will be protected by mats and are not included in the scope of work.

The survey and reporting shall be completed by May 30, 2022.

The consultant shall:

1. Review existing documents at the Divisions of Parks and Recreation and Historical Resources.
2. Participate in an on-site pre-survey walkover with FEMA and DNCR staff.
3. Conduct site visit to delineate areas of archaeological sensitivity followed by archaeological subsurface testing in sensitive areas.
4. Provide the Division of Parks and Recreation with a Phase I report prepared in accordance with the Standards & Guidelines for Archaeological Investigations in New Hampshire.
5. Provide two print copies with original photographs and one electronic copy of the final report.

**BID INSTRUCTIONS**

Bids will be accepted until **3:00 pm on Monday, February 28, 2022.**

Email: [johanna.lyons@dncr.nh.gov](mailto:johanna.lyons@dncr.nh.gov)

The following information shall be included in each proposal:

1. Cover letter signed by the person submitting the proposal that summarizes the terms of the bid and commits to providing well-documented invoices in a timely manner; and
2. A not to exceed bid for the work outlined.

**AWARDING OF CONTRACT**

The contractor is expected to be able to adhere to the conditions outlined in the [State of New Hampshire P-37 Contract Agreement](#).

**CONTACT INFORMATION**

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Attachment: Sketch of Area of Potential Effect

