



RTP Scoring Guidelines for Grant Selection



Eligible Federal Highway Projects in Order of Priority

- A: Maintenance and restoration of existing trails.
- C: Purchase and lease of trail construction and/or maintenance equipment.
- D: Construction of new trails.
- B: Development and rehabilitation of trailside or trailhead facilities.
- B: The construction of trail linkages.
- ~~E: Acquisition of easements or property for trails.~~ (not available for FY-2018)
- G: Educational projects for safety and/or environmental protection

Ineligible Projects

- Feasibility studies for projects.
- Planning of projects (some planning allowed: must be < 10% of total project cost).
- Construction of paths or sidewalks adjacent to or along public roads
- Paving of trails
- Purchase of equipment not directly needed for trail project or small power tools
- Projects completed or in progress prior to the grant being awarded.
- Grant administration for projects.
- For-profit trail systems or trail systems that charge a user fee.

Match Requirements

- 20% of project total must be incurred by applicant.
- Can be combination of applied funds, other grants, donated labor, services and/or materials.

Grant Min. and Max

- A, B, C, D, ~~E~~ Projects: Requested RTP Funds is at least \$8,000
at most \$80,000 or 80% of the project
- G Projects: Requested RTP Funds is at least \$3,000
at most \$10,000 or 80% of the project

Categories

- Non-motorized Pedestrians, hikers, walkers, skiers, bicycles, equestrians, mushers, snowshoes
- Motorized Snowmobiles, ATVs, UTVs, trailbikes, 4X4 vehicles
- Diversified A combination of motorized and non-motorized users

Current Funding Available for community grants \$900,000

- Motorized (30%) \$ 270,000
- Non-Motorized (30%) \$ 270,000
- Diversified (40%) \$ 360,000

RTP Scoring Guidelines for Grant Selection

Scoring Guidelines for Selection Committee

Organization Overview

3 points maximum

- Description of Organization up to **3** points

Project Description

27 points maximum

- Project Priority up to **11** points
 - (A) Maintenance & Restoration of Existing Trails **11** points
 - (C) Purchase and Lease of Trail Construction or Maintenance Equipment **9** points
 - (D) Construction of New Trails **7** points
 - (B) Development and Rehabilitation of Trailside or Trailhead Facilities **5** points
 - (B) Trail Linkages **3** points
 - (G) Educational projects for safety and/or environmental protection **1** point
- The Demonstrated Need for the Project up to **4** points
- Thorough Description of Planned Work up to **5** points
- Project Timeline up to **2** points
- Project Size, Length/Area up to **2** points
- Identification of all funding and match sources up to **3** points

Environmental Analysis

10 points maximum

- Thorough Environmental Impact Description including permits (if applicable) up to **4** points
- Completed Natural Heritage Bureau Review up to **2** points
- Best Management Practices Reference up to **4** points

Additional Project Attachments

10 points maximum

- All required additional attachments for category selected up to **3** points
- Official Trail Map Included with Project Site Identified **1** point
- Labelled Color Photographs of Project Area or Equipment being Purchased/Leased up to **2** points
- Letters of Support up to **2** points
- Quotes provided up to **2** points

Overview

- The minimum acceptable total score to be considered for RTP funding is 180 points, 60%.
- A perfect score for a panel of 6 people is 300 points (50 points each)