STATE OF NEW HAMPSHIRE
Department of Natural and Cultural Resources
Division of Parks and Recreation
Bureau of Trails

RECREATIONAL TRAILS PROGRAM

VOLUNTEER LABOR MATCH RECORD

Grant #: ____---____ Project Administrator: ______________________________
Organization: ____

- Record hours for each volunteer individually *by date*. Unskilled volunteer labor is currently rated at: **$34.64/hour**.
- *Skilled volunteer labor is at current market fair rate*. Backup *documentation must be provided* showing rate of pay (usually paystub from current employer) or *hours will be counted at the current unskilled volunteer labor rate*.
- This form may be used for **personal equipment donation time for match –** use **FEMA Schedule of Equipment rates** for hourly rates of machines and include the FEMA "cost code" on this form.

Date	Laborer Name Equipment: type/model Include FEMA Cost Code if applicable	Tasks Completed	Hourly Rate	# of hours	Line Value
Totals for # of hours and volunteer match value					

Project Administrator's Signature: ____ Date: ____/____/____
(Not valid unless signed & dated)